



BCTF

British Columbia Teachers' Federation A Union of Professionals
100-550 West 6th Avenue, Vancouver, BC V5Z 4P2 bctf.ca
604-871-2283 1-800-663-9163 

Teacher Inquiry Program (TIP) Project Application

Name of person submitting this proposal (Project Co-ordinator): _____
(Project Co-ordinator—teacher who initiates the project)

Local: _____ District: _____

Current Assignment of Project Co-ordinator: Teacher or _____

Email: _____ Daytime phone: _____ Fax: _____

Focus: What topic(s) would your group like to explore?

Rationale: Why does your group want to explore the above topic(s)?
(Include specific subject or grade level targets)

The BCTF will provide a matching grant for up to \$5,000 provided that your school district provides a minimum of \$5,000 to support this project. If the school district does not provide this funding, then the local unions may wish to do so. Please visit the "How to Apply" section on the Teacher Inquiry webpage and refer to the "Teacher Inquiry Program Application Flowchart" and "Funding Allocation Information" for additional information.

Have matching funds been secured? YES NO From: District Local Both

Professional Development Chair Name: _____

PD Chair Signature: _____

Local President's Name: _____

Local President's Signature: _____

Submission Deadline: October 8, 2021

Project applications will be considered by BCTF staff and a BCTF Full-Time Table Officer. Selection will be made based on a variety of criteria, including: topic/rationale, geographic balance, a commitment to the inquiry process and the annual BCTF Priorities set at the Annual General Meeting.

Your responsibilities as the TIP Project Co-ordinator

- **Co-ordinate the following:**
 - Work with the BCTF TIP Facilitator to determine dates for the six sessions.
 - Determine meeting location and book a meeting room.
 - Provide technology equipment needed by the BCTF TIP Facilitator (projector/screen).
 - Provide photocopies of materials as needed by the BCTF TIP Facilitator.
 - Provide refreshments for TIP participants at each meeting.
- **Organize the final celebration event to share out the group’s inquiry projects:**
 - Invite local and district communities (i.e., Local President, Superintendent, School Trustees, and Teachers) to an event to celebrate the work of the TIP participants.
- **Upon completion of the BCTF TIP Project:**
 - Collect and return to the BCTF the TIP participant’s project summaries from the celebration event, which will be shared on the BCTF TIP website.
 - Project summaries may appear as a PowerPoint, summary report document, video/multimedia, etc.
- **Submit a feedback of the TIP project and a breakdown of the budget expenditures:**
 - bctf.ca/uploadedFiles/Public/ProD/TeacherInquiry/TeacherInquiryYearEndSummary.pdf

The responsibilities of the BCTF TIP Facilitator

- contact TIP Project Co-ordinator when the TIP project has been approved
- plan the meeting agenda and organize materials for each inquiry session
- facilitate each of the inquiry sessions.

Please list names of all inquiry project participants (min. 10—max. 14)

Name	School / District
_____	_____
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For further information on the project, please contact **Henry Lee** at the BCTF by phone (604-871-1849 or toll-free at 1-800-6663-9163, local 1849) or email (hlee@bctf.ca).

Deadline

Interested locals should submit a Teacher Inquiry Program application form to TIPapplications@bctf.ca by 5:00 p.m. on **Friday, October 8, 2021.**

<i>For BCTF use only</i>	
Date _____	Grant \$ _____
Signing authority _____	_____
Director of PSID or designate	Program Co-ordinator

Full-Time Table Officer	
<i>Copy to Michael Infante, Treasurer’s Office, upon approval.</i>	

New Enhancements to the Teacher Inquiry Program
Submission Deadline: October 8, 2021

New enhancements to the Teacher Inquiry Program

Information on additional grant funding for small locals

- **Teacher Inquiry Program grant for small locals**
 - Locals with limited access to the employer portion of matched funding for the Teacher Inquiry Program are eligible to apply.
- **Qualification Criteria**
 - Small and isolated locals are defined as having less than 160 FTE members.
 - Up to six locals per year may be awarded the grant.
- **Grant amount**
 - 50% of the current TIP grant (\$5,000): \$2,500.
 - **Budget code:** L100-600700-7046 – TIP Grant to Locals

Check here to have your application considered for the additional grant for small locals

Dedicated Teacher Inquiry project focusing on teacher mental health

- A Teacher Inquiry project dedicated to the professional study of teacher mental health in schools/worksites and the broader community.
- While issues related to teacher mental health may well be a part of other Teacher Inquiry Program projects, the aim of this project is to ensure that there is a deliberate focus on the topic of teacher mental health.

Check here to have your application considered under this focus