

VERNON TEACHERS' ASSOCIATION

Transfer or Hold PD Funds request

It is the teacher's responsibility to transfer funds to a new school.

Please be aware that a teacher who is still on lay off past January 30th must also complete this form so that their money is held in trust and not rolled over into the school general PD account.

***Please send this form to the school PD rep of your former school/work site. They will then transfer your funds to the new school/work site.**

Date: _____

Name of teacher: _____

Current school: _____

Please transfer my PD money to :

OR _____ **(name of school)**

Please hold my PD accounts until:

(expected date for return)

Amount to be transferred or held: _____

Teacher signature

SCHOOL PD REP signature